what do we know about giving feedback?

start with something nice, improvement tip, something positive again (sandwich method? :D)

“I” not “you”

pick the right time

give example

Feedback for Tar:

Yeochan:

C1: This criterion is understood as time spent working independently for the group; Tar spends a lot of time and apparently uses his time efficiently

C2: This criterion is vaguely formulated; Assuming it means that the assigned tasks are completed; everyone is doing their tasks

C3: Tar hasn’t been a charman yet, has been a minute taker

Top: minute taker

Tip: be chairman

Dylan:

C1: Good work on the docs, spends a lot of time at home

C2: Delivers a lot for the group

C3: The minutes he took were clear

C4: We have generally not given a lot of feedback (something to improve)

C5: Tar always delivers completed tasks on time

C6: Asks and answers questions, helps others

Ivo:

C1: He does more than needed even, giving the impression he is doing it for fun

C2: He is active in the meetings, asking critical questions

C3: The minutes he took have a clear structure, hasn’t been a chairman yet so this cannot be evaluated yet

C4: The group members should give more feedback to each other, but everyone takes it well

C5: Is present in meetings, completes tasks well and on time

C6: listens actively, communication mainly occurs in meetings

Tip: (for the whole group) It is useful to know what is happening between meetings, more communication outside the meetings could be useful (especially since we now only have one tutor meeting, and do not know if we will do the second meeting)

Bram:

C1: GOOD

C2: He interacts with everyone, gives feedback, there is no reason to grade him with less than GOOD

C3: Has not been a chairman yet, can’t be graded for that

C4: no remarks

C5: no remarks

C6: Does a bit more than the rest. (no outliers?)

Karolina: Nothing to add

Tar reacts:

Tips for everyone:

* Do tests upfront to know what is going on, should be a thing in the course in general. Can’t make diagrams without being familiar with the technical side; we had to make models, we only discussed them last meeting, he expected we did tests to get how things work; it is too late now, but it is something to change for future tasks or projects; next time he will mention the necessity of doing research beforehand
* When something is unclear asking questions is essential
* Talk about progress, talk about what is done, what is getting done and what will get done

Bram reacts: Agrees with Tar’s remarks, says the need for doing tests from the beginning wasn’t made explicit

Note: We filled in the spreadsheet wrong, next time each column should contain the feedback for the person, not from the person

Feedback for Bram:

Tar:

Top: Good communication skills

Tip: He was late today, should try to avoid it

Yeochan:

Top: Gives constructive feedback, good communication during meetings

Dylan:

Top: Good communication skills

Ivo:

Top: Good communication skills

Tip: Share the progress with a task

Example why this should be done: Bram working on the design decisions part of the design document, misunderstanding the task and only finding out when it is too late; More communication between the team members could have prevented that

Question from peer review coach: Would you prefer to get tips or not?

Bram reacts: Is generally indifferent, since he says he knows his strengths and weaknesses, but also says it is nice to know what others think

Comment from peer review coach: Groups with a lot of tips and constructive criticism score the highest. Everyone has a blind spot, making it smaller makes you grow.

Feedback for Dylan:

Ivo:

C1: Everything is on time and usable, extra research is needed: can be improved

C2: has improved on his communication in the meetings

C3: Is a good chairman, well-structured agenda and minutes

C4: General remark: We should give more feedback to each other

C5: General remark: Everyone is doing good

C6: It is a good idea to communicate more on the progress made between meetings

Bram:

Top: Well-structured minutes, good chairman

Tip: Could be more expressive and communicative

Karolina: Have nothing to add

Tar:   
 Top: He does what is expected of him

Tip: Ask questions about stuff that is unclear on time

Yeochan:

Top: Does what is expected of him on time

Tip: Ask questions

Feedback for Karolina:  
 Tar:

Top: Is motivated to work on the project, documents are good / better

Tip: If there are questions, it would be better to ask them earlier

Yeochan:

Top: Motivated, presence in the meeting

Tip: Be a bit more communicative; take a bit more of a leadership-ish role

Karolina is working on the tip, which is great for the continuation of the project

Dylan:  
 Top: Is eager to learn, motivated, wants to help

Tip: Same as others

Ivo:

Top: Is a good team member, always tries to be involved

Tip: If there are questions, there is no problem to ask them

Bram:

Agrees with the already mentioned. Adds that there is no need to evaluate oneself in a more strict way than the rest and to put more work in the project than needed. Self-reflection is good, but it should not diminish the work one has done.

Feedback for Yeochan:

Dylan:

C1 & C2: Could be more active in taking on tasks;

C3: Did a good job as a chairman and a minute taker

C5: Delivers everything on time

Top: Asks questions

Yeochan reacts: Recognises what was said about C1 and C2. His tasks seem to be easier, which is not obvious upfront, but what he can do about it is offer help to others

Ivo:

Top: Asks questions when something is unclear

Tip: Started quiet, has improved communication with other team members, but there is still room for improvement

Bram:

Asks if we can do more to encourage him to be communicative, apparently not really

Tip: Be more active in meetings and discussions, work on further improving communication skills

Tar:

Tip: If he sees a task he likes, take it. Speak up instead of only taking what’s left

Feedback for Ivo:

Bram:

Seemed a bit shy at first, from the second meetings forward that turned around.

Exceptionally good minutes and agenda.

Communication - nothing exceptional, but it is nice that he is prone to discussion

Karolina:

Top: He is pretty active.

Tar: nothing to add

Yeochan:

Agrees with what was previously said.

Top: Asks questions when something is unclear.

Dylan:

Top: He helps other people.

No further remarks

Comment peer review comment: Better feedback in the second half of the meeting

Bram: The reason is that we are less confused as to what we are supposed to do

TIP: Make it a regular meeting thing to give feedback

Final peer review will be similar, but with the tutor instead; tops and tips with examples

Peer review training done;

Class diagram update:

Tar found a workaround for the ‘UNREGISTERED’ background for the diagrams,

made some improvements on his diagrams

Ivo: macro creation: single activity, 2 fragments; viewpager? (example design document 1?) combine creation and shortcut in the same activity

(2 activities? (2 screens))

no fragments needed for tutorial

Settings:

colour picker is also a fragment (settings) - add listener to up button

pick language & connection type - fragment or activity or spinner? full screen spinner

scroll view, in it linear layout (add the linear layout to the diagram)

absolute position of the items or ‘subcontainers’?

“opens” arrows between activity & class

not performClick() but another method

add fragments

Macros:

each macro a fragment? - 3 components for a single button (back- & foreground & text) (scaling down?? is it possible or what do we do? separate class fragment for the buttons in the profile page? we don’t need the functionality, just to see it; or image retriever? would probably easier)

Macro selection:

Landscape mode?

Flexbox?

Next chairman:

Next minute: Yeochan